

Community Cool Places Grant Application Form 26-27

Form Preview

Program Information

Community Cool Places Grant

The purpose of the Community Cool Places Grant is to facilitate community organisations and groups to establish and operate cool safe places on behalf of their local community as part of making Melbourne a [Heat Safe City](#).

Providing cool safe places is important to provide relief from extreme heat and help prevent heat-related illnesses and deaths. We know that not everyone has access to air conditioning in their homes, and that having a trusted and safe place to go is especially important during heatwaves. Community Cool Places are run by the community for the community. They can provide an alternative to government-run services, such as libraries.

Key Dates

- 1 July 2026, applications open.
- 6 September 2026, applications close.
- By 15 October 2026 applicants will be advised of the outcome of their application, and an inception meeting will be scheduled with City of Melbourne representatives.
- By 1 December 2026 successful applicants will receive funds.

Guidelines

You can find the guidelines on our website: [Community Cool Places Grants | City of Melbourne](#)

Eligibility

* indicates a required field

Are you applying as *

- an Incorporated body
- an Australian Public Company Limited by Guarantee
- a Cooperative
- a Charitable Foundation
- a School

Incorporation number *

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In what City of Melbourne neighbourhood will your activity occur? *

Applicant details

* indicates a required field

Organisation details

Organisation name *

Organisation Name

Street Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Phone Number *

If you are using a landline please include 03 before your phone number

Email *

Must be an email address.

Website

Must be a URL.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

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Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type [More information](#)
ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Contact Person

Name *

Title First Name Last Name

Position *

If you are an individual applying please use 'Organiser' as the position title

Mobile Phone Number *

Email *

Must be an email address.

Project details

* indicates a required field

How will you run your cool place initiative?

Please share how you will create and deliver the cool place initiative. Will you provide any programmed activities, or outreach services? *

Must be between 50 and 500 words.

What is the maximum capacity of your facility? If your facility were to reach capacity, what are the nearby cool places you could direct community members to? *

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Word count:

Must be no more than 100 words.

What is the community need for your initiative?

How many community members are likely to participate and benefit? What share are likely to be City of Melbourne community members? *

Must be no more than 50 words.

Does your initiative target a vulnerable group? *

Must be no more than 100 words.

How does your initiative encourage community connection, social inclusion, access or participation in the City of Melbourne community? *

Must be no more than 300 words.

Budget

* indicates a required field

Expenditure

What will you spend the grant on? The items listed below are examples only, please delete them and add the items relevant to your project.

Description	Total amount \$
	Must be a whole dollar amount (no cents).
e.g. Facility running costs	\$
e.g. Labour	\$
e.g. Food and drink	\$

If applicable, please provide quotes for any capital purchases outlined in the expenditure above.

Attach a file:

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What is the minimum amount of funding required to deliver your cool place over summer? *

Must be a dollar amount.

If there are less heat events than expected, what would you propose using any underspend for?

This could include heat safety activities, purchasing materials needed for operating a cool place, or facility upgrades. All underspend purchases are still subject to approval at the end of summer.

Attachments and Checklist

* indicates a required field

Attachments

Certificate of Currency for Public Liability Insurance or risk assessment document

*

Attach a file:

Checklist

Has this application been sighted and approved by an authorised person (for example, your CEO or managing director)? *

Yes

No

Not applicable

Declaration

* indicates a required field

Privacy Statement

The City of Melbourne is committed to protecting your privacy. The information requested on this form is being collected by City of Melbourne for the purpose of assisting with the management of applications for grants and sponsorship. All information collected is securely stored in SmartyGrants and City of Melbourne computer systems. The personal information will be disclosed to assessment panel members for the purpose of assessing your application. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, Council may have difficulties in contacting you in a timely manner in relation to your application. If you wish to alter any of the personal information you have supplied to City of Melbourne, please contact Council via telephone 9658 9658 or email contact@melbourne.vic.gov.au

You can [view the City of Melbourne Information Privacy Policy](#) on our website.

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By submitting an application you consent to Council publishing the successful applicant's name, project name and description and amount funded on our website. This information may also be used for promoting the City of Melbourne's grant program more generally.

Declaration

I hereby apply for funding for a Community Cool Places and Services Grant and acknowledge that if successful in this application we agree to comply with the guidelines set out by the City of Melbourne and to submit necessary acquittal documentation when the project has been completed.

I also acknowledge that all details supplied in this application form and in the attached documents are true and correct and if the application is from an organisation that the application has been submitted with the full knowledge and support of the Committee of Management of the applicant organisation.

I agree to the above terms and conditions *

Yes

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

If you are an individual applying please use 'Organiser' as the position title

Date *

Must be a date.