

# Assembly Point Guild EOI January 2021 to June 2021 Form Preview

## Assembly Point Guild EOI Application Form

### Application information and terms of use

**\*\*\*EOIs will close at 2pm on Wednesday 9 December 2020\*\*\***

This application form is to apply to exhibit at [Assembly Point](#) at 152 Sturt St, Southbank. This space consists of five glass vitrines.

Creative Spaces accepts applications from individuals or groups. Creative professionals and artists working in any medium or discipline are encouraged to apply. Applying and exhibiting at Assembly Point is free for individuals, students and unfunded groups and organisations.

When completing this application form, please describe the work proposed clearly and with as much detail as possible.

#### **Exhibition dates (inclusive of bump in and bump out):**

- Monday 1 February to Sunday 28 February 2021
- Monday 1 March to Sunday 28 March 2021
- Monday 29 March to Sunday 2 May 2021
- Monday 3 May to Sunday 30 May 2021

**Please review the [Creative Spaces Assembly Point EOI Application Guidelines](#) before submitting your application.**

#### **\*\*COVID-19 PROTOCOLS\*\***

Creative Spaces staff and contractors will be practising COVID Safe practices in line with the [Department of Health and Human Services guidelines](#).

**IMPORTANT:** If you feel unwell, have returned from overseas travel or have come in contact with a known case of COVID-19 in the two weeks leading up to attending the site, **you must not attend and return home.** Creative Spaces reserves the right to refuse your participation.

If you have any queries about the space or application conditions, please call Creative Spaces on (03) 9658 9893 or email us at [creativespaces@melbourne.vic.gov.au](mailto:creativespaces@melbourne.vic.gov.au).

## Application form

\* indicates a required field

### Applicant details

If applying as a group, please nominate one representative as a primary applicant and person of contact.

#### **Applicant name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

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## Form Preview

### Postal address

Address

  

### Phone number \*

Must be an Australian phone number.

### Email \*

Must be an email address.

### Please select one: \*

- I am an unfunded independent artist
- I am a funded independent artist
- I am a not for profit organisation
- I am a commercial organisation
- I am a student

### Do you, or does anyone in your group, identify as Aboriginal and/or Torres Strait Islander? \*

- Yes
- No
- Prefer not to answer

### As the applicant, what is your gender? \*

- Man
- Woman
- Prefer not to answer
- Other:

### If you are applying as a group, please list all exhibiting artist names

Word count:

Must be no more than 50 words.

### Artists with disabilities

Applicants with access requirements needing additional support to complete and submit an application are encouraged to contact the Creative Spaces team on (03) 9658 9893 or by email to [creativespaces@melbourne.vic.gov.au](mailto:creativespaces@melbourne.vic.gov.au).

### Are you an artist with disabilities or an organisation working with artists with disabilities? \*

- Yes
- No

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## Your proposed exhibition

### **What artform is your proposed exhibition? Please select all that apply. \***

Photography  Textiles  Graphic design  Visual arts  Multimedia   
Drawing/illustration  Painting  Printmaking  Sculpture  Ceramics  Fashion  
design  Digital/media  Found object assemblage  Jewellery  Architecture  
Other

### **What is your proposed exhibition title? \***

### **Please summarise your project and describe your proposal for the display cases: \***

Word count:

Must be no more than 350 words.

### **Please describe your proposed installation method: \***

Word count:

Must be no more than 200 words.

Describe how you will present your work in the space (hanging, suspended, mounted, etc). We encourage you to research installation methods that may be suitable for your proposed work.

### **Please select your preferred exhibition dates (select all that apply) \***

- Monday 1 February to Sunday 28 February 2021  
 Monday 1 March to Sunday 28 March 2021  
 Monday 29 March to Sunday 2 May 2021  
 Monday 3 May to Sunday 30 May 2021

At least 1 choice must be selected.

### **I confirm that I will be ready to exhibit on any of my preferred dates. \***

Yes

## Supporting material

Please provide material to support your application. We require at least three images (this can be of previous work or the actual work you are proposing for the space) and accept other supporting material including portfolios, CVs, reviews, websites and social media.

As part of the application process, we require you to submit an indicative vitrine plan of your proposed exhibition. This can be rough drawings, sketches or a digital impression of your proposed work. Please ensure your indicative vitrine plan is detailed to allow the assessment panel to visualise your proposal. We recommend printing the vitrine plan to draw over it or saving it and overlaying images within the vitrine outlines.

[Download the vitrine plan here.](#)

### **Please attach your completed vitrine plan \***

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Attach a file:

**Upload an image of your work \***

Attach a file:

Can be actual or indicative.

**Upload an image of your work \***

Attach a file:

Can be actual or indicative.

**Upload an image of your work \***

Attach a file:

Can be actual or indicative.

**Upload supporting material (optional)**

Attach a file:

Additional images, portfolios, CVs, reviews, etc.

**Upload supporting material (optional)**

Attach a file:

Additional images, portfolios, CVs, reviews, etc.

**Upload supporting material (optional)**

Attach a file:

Additional images, portfolios, CVs, reviews, etc.

**Upload supporting material (optional)**

Attach a file:

Additional images, portfolios, CVs, reviews, etc.

**Website (optional)**

**Social media handles (optional)**

Please specify platform (eg Instagram, Facebook, Youtube)

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Submit your application

**I confirm that I have completed a site visit. I understand the dimensions of the vitrines and my proposed work/installation will fit in the space. \***

Yes

**I confirm that the above is my own work, or I have permission from all participants to include their work in this proposal. \***

Yes

**I confirm that I have read and understood the Creative Spaces Assembly Point EOI Application Guidelines. \***

Yes

**I accept the terms and conditions detailed in the Creative Spaces Assembly Point EOI Application Guidelines. \***

Yes