

# Individual Participation Grants 2024-25

## Form Preview

### Athlete Details

\* indicates a required field

#### Contact details

**Name \***

Title

First Name

Last Name

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**Home Address \***

Address


**Postal address \***

Address


If you are using a PO Box click into the box above and select "Can't find address?", you can then manually enter your address

**Phone Number \***

--

If using a landline number please include the area code (03)

**Mobile Phone Number**

--

Must be an Australian phone number.

**Email \***

--

Must be an email address.

**Do you live in the City of Melbourne? If you are unsure see the City of Melbourne boundary map below \***

- ☐ Yes  
☐ No

You will be required to provide evidence that you are a resident of the City of Melbourne municipality

[City of Melbourne Boundary Map](#)

### Club / organisation details

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\* indicates a required field

### Club / organisation contact details

**Name \***

Organisation Name

**Street Address \***

Address

  

**Postal Address \***

Address

  

If you are using a PO Box click into the box above and select "Can't find address?", you can then manually enter your address

**Phone Number \***

Must be an Australian phone number.  
If using a landline number please include the area code (03)

**Email \***

Must be an email address.

**Website \***

Must be a URL.

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

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ATO Charity Type [More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

**Is your club / organisation Incorporated? \***

☐ Yes

☐ No

**Incorporation number \***

Club / organisation contact person

**Name \***

Title

First Name

Last Name

**Position \***

**Phone number \***

If using a landline number please include the area code (03)

**Mobile phone number**

**Email \***

## Event / competition details

\* indicates a required field

**Are you applying as an Individual or a Team? \***

☐ Individual

☐ Team

**Are you applying for a National or International competition**

☐ National

☐ International

**Name of event / competition \***

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**Competition start date \***

Competition must start after 1 July 2024

**Competition end date \***

Competition must be completed by 30 June 2025

**Where is the event / competition being held? \***

Address

  

Provide details of the city and country

**Description of the event / competition \***

Word count:

Must be no more than 100 words.

**Describe why you need funding to attend this event / competition \***

Word count:

Must be between 30 and 150 words.

**How is this event / competition critical to your development and ongoing success? \***

Word count:

Must be between 30 and 150 words.

**Outline your sporting results for the previous 12 months \***

Word count:

Must be between 30 and 150 words.

**Outline your sporting program for the next 12 months \***

Word count:

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Must be between 30 and 150 words.

### Outcomes and benefits to the City of Melbourne

\* indicates a required field

**Describe how this activity will improve the participants health and connection to the community \***

Word count:

Must be between 30 and 150 words.

**Outline the recreation benefits or contribution participation in the event / competition would make to the City of Melbourne with particular regard to benefits received by the community. \***

Word count:

Must be between 30 and 150 words.

### Budget

\* indicates a required field

**You can apply for the following amounts dependent on if you are applying as an individual or a team**

**Individual -**

- National event/competition - up to \$300
- International event/competition - up to \$700

**Team -**

- National event/competition - up to \$500
- International event/competition - up to \$1000

**Grant amount requested \***

### Budget

Outline the costs associated with participating in the event / competition.

Include all costs for travel, accommodation, entry fees, uniform and any other associated costs.

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**The income must equal the expenditure.**

Income	\$	Expenditure	\$
City of Melbourne grant	\$	Travel	\$
Personal contribution	\$	Accommodation	\$
Other funding	\$	Entry Fees	\$
	\$	Uniform	\$
	\$		\$
	\$		\$

## Budget Totals

**Total Income Amount**

\$

This number/amount is calculated.

**Total Expenditure Amount**

\$

This number/amount is calculated.

**Income - Expenditure**

\$

This number/amount is calculated.

## Attachments

**\* indicates a required field**

**Reference from Coach, team manager and/or club/organisation \***

Attach a file:

**Attach proof of selection from your governing body such as a State or National sporting organisation \***

Attach a file:

**Confirmation that you live in the City of Melbourne. For example a rates notice, tenancy agreement, current utility bill. \***

Attach a file:

## Declaration

### Privacy Statement

The City of Melbourne is committed to protecting your privacy. The information requested on this form is being collected by City of Melbourne for the purpose of assisting with the assessment of applications for grants and sponsorship. All information collected is securely stored in SmartyGrants and City of Melbourne computer systems. The personal information will be disclosed to assessment panel members for the purpose of assessing your application. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, Council

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may have difficulties in contacting you in a timely manner in relation to your application. If you wish to alter any of the personal information you have supplied to City of Melbourne, please contact Council via telephone 9658 9658 or email [contact@melbourne.vic.gov.au](mailto:contact@melbourne.vic.gov.au)

By submitting an application you consent to council publishing the successful applicant's name, event name and description and amount funded on our website. This information may also be used for promoting the City of Melbourne's grant program more generally.

### Declaration

I hereby apply for funding for an Individual Participation Grant and acknowledge that if successful in this application we agree to comply with the guidelines set out by the City of Melbourne and to submit necessary acquittal documentation when the project has been completed.

I also acknowledge that all details supplied in this application form and in the attached documents are true and correct and that the application has been submitted with the full knowledge and support of your coach and club/organisation.

#### Name

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Declaration date

Must be a date.